

## Drop Off

- Parents/Guardians ensure you have completed the online COVID-19 Facilities Declaration form and submitted it electronically prior to your dancer arriving for the first class. By entering the building, you are attesting to the screening outlined on this form. If this information changes, you **MUST** submit an updated declaration and notify the studio by email.
- Arrive 5 minutes before class to avoid long wait periods – only children 5 and under may be accompanied inside by a parent/guardian and adults must leave before classes start. There is a 15 minute gap between classes in each studio.
- Make sure you drop off your dancer at the correct door. **In all cases dancers will arrive and leave from different doors.** Entrances and exits are shown on the Spotlight Layout map which is available on the outside bulletin board at the front of the building and online
- Everyone must wear a face mask when entering the building unless they meet exception criteria as posted on the bulletin board at the front of the building.
- Your dancer's temperature will be checked on arrival. If your dancer does not pass the temperature check, you will be called to pick them up
- Change rooms are currently closed. Dancers must arrive in their dance outfits carrying their shoes. Note: a dedicated bathroom for each studio is open for use by dancers.
- Viewing areas are closed until further notice. Parents/Guardians and siblings may not wait in the studio during classes or between classes. We will make every effort to live stream classes, however this may take a few weeks to be fully operational
- Dancers must abide by all COVID-19 protocols as outlined by their teacher while in the studio including face mask (when not dancing), hand sanitizing and physical distancing. Your dancer's class will be photographed to facilitate contact tracing if required. These photos will be stored according to federal privacy laws.

## Pickup

- Dancers must wear a face mask to leave the building
- Ensure you pick-up your dancer at the correct studio exit. **In all cases dancers will arrive and leave from different doors.** Entrances and exits are shown on the Spotlight Layout map which is available on the outside bulletin board at the front of the building and online
- Please make sure you are prompt, to avoid wait times while we are sanitizing for the next class